**ABOUT THIS DOCUMENT**

This document is intended to assist colleges and universities who have been working on the League of American Bicyclists’ [Bicycle Friendly University](https://bikeleague.org/university) (BFU) application for submission in the 2020 review cycle. This document identifies and explains all application updates made on August 17, 2020. ***Please note the 2020 BFU submission deadline has been extended to October 20, 2020.***

As of August 17, the BFU application has been updated with a number of temporary and long-term changes. With a few exceptions, most of these changes were made for one of two reasons:

1. In recognition that the COVID-19 pandemic has been highly disruptive to college and university campuses in many ways, including bicycle programming efforts such as bike share programs, organized bike rides and engagement events, and in-person bike education. The application now asks campuses to clarify whether students are on-campus or virtual as of the time of submission, and related questions have been added to each ‘E’ section of the application to allow applicants space to describe their challenges and innovations in continuing to support and accommodate bicycling on campus during these unprecedented times. *Note these COVID-related updates are considered temporary and are subject to change in future BFU application rounds.*
2. Effective June 9, 2020, [the "Enforcement" section of the 2020 BFU application was taken offline](https://bikeleague.org/content/taking-immediate-steps-be-anti-racist-bicycle-friendly-america-applications) to allow the League to assess all Enforcement-related questions and begin to determine how the Bicycle Friendly America programs can best contribute to policy and cultural changes that reduce the potential for police violence and discriminatory enforcement. The August 17th update of the BFU application incorporates a number of changes throughout the other ‘E’ sections of the application with the goal to:
	1. Remove the presumption/necessity of campus and local police involvement in non-enforcement bike safety activities (such as bike light giveaways, bike registration, bike theft prevention, and abandoned bike solutions) by moving these topics to other ‘E’ sections of the application, and by rewording related questions/answer options;
	2. Continue to encourage campuses to reduce the need for policing and to minimize potentially punitive/discriminatory traffic enforcement practices through alternatives such as automated enforcement, street design improvements, and educational diversion programs;
	3. Acknowledge that campus, local, and state-level traffic laws and the enforcement of those laws will likely continue to be used on most BFU applicant campuses and their surrounding communities, and as a result, should be the focus of ongoing evaluation and data collection efforts by the campus and by the BFU program, to improve equity and safety outcomes for all;

*Note these enforcement-related updates are subject to change in future BFU application rounds. The League will continue to collaborate with Bicycle Friendly Universities, Communities, local advocates, and other partners to listen, learn, and roll out additional changes to the BFU application to encourage more equitable policies that make bicycling safer for everyone. If you would like to be more involved in this process, please contact* *bfa@bikeleague.org**.*

Notes and explanations introducing each new or updated question are in **red text**.

Application language is in **black text** with any new and updated questions or answer options **highlighted in green.**

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# Application Intro

The following **NEW** dependent field and explainer text have been added for returning BFU applicant campuses to indicate whether their intention is to renew at their current BFU award level or be considered for a higher designation. **This information is currently being collected for informational purposes only and does not impact how a campus applies or is reviewed** – however over the coming year, the League will be piloting a new simplified renewal process for returning campuses that wish to renew at their current level, and answers to this new question will help inform that pilot program.

**Has the college/university applied to the Bicycle Friendly University program before?**

Yes, for this campus. (Renewal Application)\*

Yes, but only for another campus.\*\*

No (New Application)

**\*If renewing, is your college/university’s intention to renew its existing status at the same BFU Award Level, or to apply for a higher BFU designation?**

* Applying for Higher Award Level
* Renewing at Current Award Level

*These responses on renewing applicants’ intentions are being collected for informational purposes only. Currently, new and returning applicants must complete the same full BFU application, regardless of their intention to renew or move up in award levels. The League is currently considering a simplified renewal process for campuses that intend to renew at their current award level, and we will be piloting this new simplified renewal process in the coming year.  Please contact* *bfa@bikeleague.org* *with any questions or if you would like to participate in the pilot.*

# University Profile

The following **NEW** question (A13) has been added to the **University Profile** section to help BFU reviewers better understand the current state of the applicant campus, given COVID-19-related restrictions for in-person instruction and on-campus housing, etc.

**A13. Is the campus open for in-person instruction during the Fall 2020 semester or term, as of the time of submission for this application?**

Yes, students are/will be on campus this semester/term
No, students are not/will not be on campus, and classes are being held virtually due to the COVID-19 pandemic

Other/ hybrid model\*

 **\*A13a. If other, please describe.**

*\*\*\*We recognize that most typical bicycle programming on campuses has been canceled or severely reduced this year due to the COVID-19 pandemic.*

*If your campus is currently closed or has limited in-person activities, please do your best to respond to BFU application questions with what the campus typically offers in terms of bicycle programming, outreach, etc. that you expect to resume once the campus fully re-opens.*

*There are also new optional open-ended questions at the end of each ‘E’ section of the application for you to provide more details about what is different this year, or how typical campus infrastructure, education, encouragement, and evaluation/planning efforts have changed this year in response to the COVID-19 pandemic. You may also use the new final question on the application, G8, to provide any additional information that does not fit elsewhere on the BFU application, if necessary.*

*If you have questions, please contact us at* *bfa@bikeleague.org* *to discuss further.\*\*\**

# Engineering

The following questions (B11a and B11b) have been moved from Enforcement (formerly E9 and E9a) to **Engineering** under the subsection **Bicycle Parking and End-of-Trip Facilities** to recognize that abandoned bike processes on many campuses do not necessarily fall under the purview of campus police as an enforcement issue, and some campuses manage their abandoned bike prevention efforts and solutions through the facilities & maintenance department, campus bike co-op or center, or other campus/community groups or departments.

B11c is a new question to provide applicants with a dedicated space to provide a URL and/or file upload of posted policies or standard procedures related to abandoned bicycles on campus.

**B11a. Is there a policy or process in place to alleviate problems with abandoned bicycles parked on campus?**

Yes\*
No

**\*B11b. If yes, please describe.** (250 word limit)

**\*** **B11c. Provide a link or upload a PDF of the campus abandoned bike policy or standard procedure, if applicable.**

The following answer options have been added to the existing **Engineering** questions B20 & B22a under the subsection **On and Off-Road Bicycle Facilities** to highlight automated enforcement as engineering solutions for self-enforcing street design. Red light/speed photo enforcement was previously listed as an answer option under the Enforcement question E7, which has been updated and moved to Evaluation & Planning (question F13 below).

**B20. In what other ways have you improved on-road conditions for bicyclists?** *Check all that apply.*

N/A - No roads on campus

All campus roads have been closed to motor vehicle traffic

Some campus roads have been closed to motor vehicle traffic

Campus-wide traffic calming
Colored bike lanes
Speed limits 20 mph or less on campus streets

Automated (e.g. camera or video) speed enforcement for motor vehicles
Bike cut-throughs
Way-finding signage with distance and/or time information
[Bicycle roundabouts](http://www.fhwa.dot.gov/publications/publicroads/09janfeb/01.cfm)
Remove on-street car parking
[Speed tables to calm traffic](http://theaggie.org/article/2010/04/20/speed-bumps-slow-down-davis-drivers-bikers)
[Car restrictions/car-free zones](http://21stcenturyurbansolutions.wordpress.com/2009/08/18/pedestrian-malls-as-a-vital-element-of-colorados-cities/)

Other\*
None of the above

**B22. Are there any signalized intersections on your campus?**

Yes\*

No

**\*B22a. How do you accommodate bicyclists at signalized intersections in your college/university?** *Check all that apply.*

Video or microwave detection for demand-activated signals

Demand activated signals with loop detector (and marking)

Push-buttons that are accessible from the road

Timed signals

Signals timed for bicycle speeds

Bicycle Signal Heads

Advanced Stop Line or Bike Box

Protected intersection

Colored bike lanes in conflict areas

Intersection crossing markings for bicycles

Refuge islands

Right corner islands (“pork chops”)

Automated (e.g. camera or video) red light enforcement for motor vehicles

Right-on-red restrictions in certain signalized intersections

Right-on-red restrictions in all signalized intersections

None of the above

The following **NEW** question (B27) has been added to **Engineering Bonus Points** to better understand how campus bicycle infrastructure projects and priorities have changed in response to or as a result of the COVID-19 pandemic.

**B27. What, if any, biking-related infrastructure changes has the campus implemented in response to the COVID-19 pandemic? Are these changes temporary or permanent? How has your campus addressed or incorporated equity into these changes?**

# Education

The following answer options have been added or updated on the existing **Education** question, C11, under the subsection **Classes & Training**. Previously “Police” and “Law enforcement students and/or staff” were listed as separate answer options, which have now been combined into a single answer option “Law enforcement/campus safety officers, including volunteer patrol students or staff” below that should cover both groups. The answer option “Emergency vehicle drivers” has been added as a new answer option.

**C11. Does your college/university have driver training for any of the following professional drivers that includes information on sharing the road with bicyclists?** *Check all that apply.*

College/university staff
Campus transit operators
Operators of university/college-owned vehicles
Law enforcement/campus safety officers, including volunteer patrol students or staff

Emergency vehicle drivers
None of the above

The following **NEW** question (C13) has been added to **Education Bonus Points** to better understand how campus bike education efforts have changed in response to or as a result of the COVID-19 pandemic.

**C13. How has bike education on campus changed in response to the COVID-19 pandemic? Are these changes temporary or permanent? How has your campus addressed or incorporated equity into these changes?**

# Encouragement

The following answer options have been added to **Encouragement** question D1 under the updated subsection **Bicycle Culture, Support, and Promotion.** The first addition serves as a replacement for Enforcement questions E4 and E5 which have been removed from the BFU application (formerly ‘*E4. What percentage of patrolling police department/campus safety employees are on bike?’* and *‘E5. Are there any other campus public safety (e.g. EMS) employees on bikes?’*). The second addition provides applicants with a new checkbox to indicate if the school or any department within the school has applied for the Bicycle Friendly Business designation as an employer.

**D1. How do you promote bicycling at your college/university?** *Check all that apply.*

Frequent organized rides
[President/Board-led Ride](http://www.greenmtn.edu/news_events/new_releases/orientation-bike-ride.aspx)
Campus bike tours

[Celebrate National Bike Month or Bike to Work/School Days](http://bikeleague.org/bikemonth)
Trail construction or maintenance day

Participate in the [National Bike Challenge](https://www.lovetoride.net/global?locale=en-GB) or similar organized online bike challenge
Car-free days
Commuter events
Mentoring program for new riders
Cash incentives or other rewards program for cycling
[Bike valet parking](http://www.sfbike.org/?valet) at events

 There are dedicated on-bike service/response/patrol units on campus (e.g. campus EMT, police, maintenance, etc.)

The college/university (or a specific campus department) has applied for the [Bicycle Friendly Business](https://bikeleague.org/business) designation as an employer to encourage staff/faculty to bike to work

Other\*
None of the above

**\*D1a. If other, please describe.** (200 word limit)

The following answer option and **NEW** associated dependent field (D7f) have been added to **Encouragement** question D7 under subsection **Bike Share** to give applicant campuses a place to describe any bike share programs that have closed this year due to the COVID-19 pandemic.

**D7. Does your college/university have or participate in a** [**bike share**](http://www.usatoday.com/news/education/2010-09-21-college-bike-sharing_N.htm) **or rental system?**

Yes\*
No

 The campus bike share/rental program(s) closed recently due to the COVID-19 pandemic\*\*

**\*\*D7f. Please describe the circumstances under which the bike share program(s) closed, and any plans or efforts to re-launch in the future.**

The following **NEW** question (D10) has been added to **Encouragement** under the updated subsection **Access to Bicycle Equipment and Repair Services**.

This question serves as a replacement and update for question E3 that was removed from the Enforcement section (‘*E3. What enforcement campaigns are targeted at improving bicyclist safety?*’) to better reflect that bike equipment and safety-related giveaways do not need to be linked to law enforcement activities or to have police involvement in order to count toward the Bicycle Friendly University designation. Answer options have also been expanded to include free and subsidized locks, bikes, and tune-up programs.

**D10. Are there any programs in place (including through the campus bike co-op or bike center) to provide campus bicyclists with necessary equipment and accessories?** *Check all that apply.*

Free helmet giveaways or subsidy program

Free light giveaways or subsidy program

Free lock giveaways or subsidy program

Free bicycle giveaways or subsidy program

Low-cost or no-cost bicycle tune-up/maintenance program

Other\*

None of the above

**\*D10a. If other, please describe.**

The following question (D11) has been moved from Enforcement (formerly E1) to **Encouragement**, also under the updated subsection **Access to Bicycle Equipment and Repair Services** to recognize that many bike theft prevention activities listed do not necessarily fall under campus police/law enforcement.

One answer option in this question has been updated from “Free bike locks” to “Bike lock trade-in program” because the answer option “Free lock giveaways or subsidy program” has been added to the new question D10 above. There is now also a new checkbox for “Other” and an “If other, please describe” dependent text field.

**D11. How does your college/university reduce the risk of bicycle theft/loss on campus?** *Check all that apply.*

[Bike registration](http://web.mit.edu/facilities/transportation/bicycle_reg.html) system
Signage or demonstrations to teach proper locking
Bike lock rentals
Bike lock trade-in program

[Bait Bike program](http://uwpd.wisc.edu/news/uwpds-bait-bike-program-making-a-difference-on-campus/)
Regular security patrols of bicycle parking areas
Stolen or impounded bikes recovery system
Marketing to educate students on lowering their chances of bike theft

Other\*
None of the above

**\*D11a. If other, please describe.**

Please note existing **Encouragement** questions previously numbered D10-D12 are now numbered D11-D13.

The following **NEW** question (D14) has been added to **Encouragement Bonus Points** to better understand how campus bicycling encouragement efforts have changed in response to or as a result of the COVID-19 pandemic.

**D14. How have bicycling-related encouragement efforts changed on your campus in response to the COVID-19 pandemic? Are these changes temporary or permanent? How has your campus addressed or incorporated equity into these changes?** (250 word limit)

# Evaluation & Planning

The following questions (F13 and F13a) have been moved from Enforcement (formerly E7 and E7a) to **Evaluation & Planning** under the updated subsection **Evaluating Ridership & Safety Outcomes**. The phrasing of the question and several answer options under F15 have been updated for clarity (formerly ‘*E7. Do your college/university policies treat bicyclists equitably and promote safety for all users? Include state or local traffic laws that are enforced on campus’)* and **NEW** answer options for campus-wide motor vehicle bans or restrictions have also been added. A previous answer option regarding photo enforcement has been removed here and moved to corresponding questions under Engineering (B20 and B22a).

**F13. Are there any campus, local, or statewide traffic laws, ordinances, or policies enforced on your campus, designed to improve bicyclist safety?** *Check all that apply.*

Specific penalties for failing to yield to a bicyclist when turning
It is illegal to park or drive in a bike lane (intersections excepted)
Penalties for motor vehicle users who 'door' bicyclists
Ban on cell phone use while driving
Ban on texting while driving
Safe passing distance law

It is illegal to harass a bicyclist

 Motor vehicles are not allowed on campus

Motor vehicles are allowed, but students who live on-campus are not permitted to bring vehicles
Other\*

None of the above

**\*F13a. If other, please describe.** (250 word limit)

The following open-ended **NEW** question (F14) has been added to the **Evaluation & Planning** subsection **Evaluating Ridership & Safety Outcomes**.

**F14. Please describe any efforts in place to evaluate or measure how equitably and effectively these traffic laws, ordinances, or policies are currently applied on the campus**. *(e.g. efforts to identify and eliminate racial disparities in the application or outcomes of specific laws; efforts to identify specific laws that are most/least likely to be effective in preventing bicyclist crashes, injuries, and fatalities; etc.)*

The following questions (F15 and F15a) have been moved from Enforcement (formerly E8 and E8a) to **Evaluation & Planning** under the updated subsection **Evaluating Ridership & Safety Outcomes**. The wording of question F15 has also been updated for clarity (formerly ‘*E8. Are there any prohibitions or restrictions on bicyclists at your college/university?*’).

**F15. Are there any local/state laws or campus policies that place prohibitions or restrictions on bicyclists at your college/university?** *(e.g. mandatory helmet use, e-bike restrictions, no-riding zones, etc.)*

Yes
No

**F15a. If yes, please describe.** (250 word limit)

Please note existing **Evaluation & Planning** questions previously numbered F13-F15 are now numbered F16-F18.

The following **NEW** question (F19) has been added to **Evaluation & Planning Bonus Points** to better understand how bicycle-related evaluation & planning efforts on campus have changed in response to or as a result of the COVID-19 pandemic.

**F19. How have bicycling-related evaluation and planning efforts, including public engagement and outreach, changed on your campus in response to the COVID-19 pandemic? Are these changes temporary or permanent? How has your campus addressed or incorporated equity into these changes?** (250 word limit)

# Final Overview

The following **NEW** question (F19) has been added to the **Final Overview** section to provide applicants to expand on any other topics that may have been missed throughout the application, particularly as campuses face new and evolving challenges given the ongoing impact of the COVID-19 pandemic.

**G8. Is there anything else you would like reviewers to know about your campus that hasn’t already been covered?**