

# Bicycle Friendly University

## 2021 APPLICATION PREVIEW

Updated June 15, 2021

### TO APPLY

Bicycle Friendly University (BFU) Applications are only accepted through the online application portal. **THIS DOCUMENT IS A PREVIEW ONLY.**

To submit the online BFU application, please create an account at <http://apply.bikeleague.org>

Access additional resources at <http://bikeleague.org/university>

Email questions regarding the BFU application or program to [bfa@bikeleague.org](mailto:bfa@bikeleague.org)

**2021 Application Deadline: October 1, 2021**

**Please Note:** There is a \$100 application fee to apply for the Bicycle Friendly University designation. Discounts are available. Learn more at: <http://bit.ly/BFUFee>

### APPLICATION TIPS

**NOTE:** Questions highlighted in blue are dependent fields that do not appear in the online application until their corresponding answer option above is selected. **If these questions are not applicable to your campus, skip ahead to the next question.**

- To provide continuity for returning applicants, all recent changes are **highlighted in yellow** throughout the application preview below.
- Notably, the Engineering section has been changed most drastically, with a reorganization of existing questions and the addition of several new questions. To find a complete comparison of the updated Engineering questions compared to their previous versions, please visit: [https://bikeleague.org/sites/default/files/BFU\\_2021\\_Engineering\\_Updates.pdf](https://bikeleague.org/sites/default/files/BFU_2021_Engineering_Updates.pdf)
- The Bicycle Friendly University online application now allows multiple user accounts to **collaborate** on a single application! To add a collaborator, click on “Manage Collaborators” in the upper right-hand corner of your online application.
- Returning BFU applicants whose most recent submission was submitted in 2016 or later now have the option to duplicate their previous submission in the current online form. **Please find instructions to duplicate your previous BFU submission here:** <http://bicyclefriendly.secure-platform.com/a/page/university/renewals>



## 2021 Bicycle Friendly University Application Preview

League of American Bicyclists

All applications must be submitted through the **online form** at <http://apply.bikeleague.org> by **11:59pm PT on October 1, 2021**.

For more information about the BFU program, please visit <http://bikeleague.org/university>.

- The BFU application is designed **for colleges and universities of all types and sizes**. The conditions that make your campus unique -- size, location, climate -- are important when determining how to best encourage and support bicycling, and will be taken into consideration when we review your application.
- **It is not necessary to be able to check every box on this application to earn a BFU designation.** We've provided a comprehensive menu of all the ways a campus *can* be bicycle-friendly, and some options are more valuable than others, but we don't expect any applicant to do everything on the list.
- Unless a question specifically asks about plans for the future, **only check boxes for things that are already being done**. So if most improvements for bicyclists are still in the planning stage, you can either wait a year or two before you apply to increase your chances to receive an award, or you can apply now to benchmark and watch your campus move up in award levels in the future (which can be a powerful way to show the impact of investments).
- If your campus is doing something that isn't listed in the checkboxes, or that goes above and beyond any of the check box options provided, please tell us about it! **Use the bonus point questions at the end of each 'E' section and the 'Final Overview' section at the end of the application to give us more details.** This not only helps us to better understand your campus, it also helps improve the program by identifying new trends and best practices.
- Don't be shy to **tell us about your weaknesses**. This gives us a more accurate snapshot of your campus, and displays that you are critically evaluating the institution's internal efforts, which is an important component of the final 'E', Evaluation & Planning.

## Application Contents:

<i>Application Intro</i> .....	4
<i>Applicant Profile</i> .....	5
Primary Application Contact .....	5
Additional University Contacts .....	5
<i>University Profile</i> .....	7
Campus Profile .....	8
Campus Population .....	9
<i>Engineering</i> .....	10
Campus Roadway & On-Road Bicycle Network .....	10
Campus Off-Road Bicycle Network .....	13



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Other Bicycle-Related Facilities.....	14
Engineering Policies and Design Standards .....	14
End-of-Trip Facilities for Bicyclists.....	18
Bicycle Parking and Storage .....	19
Multi-Modal Transportation Accommodations .....	20
Engineering Bonus Points .....	22
<i>Education .....</i>	<i>22</i>
Awareness Campaigns & Information Sharing .....	22
Classes & Training .....	23
Education Bonus Points .....	29
<i>Encouragement.....</i>	<i>29</i>
Bicycle Culture, Support, and Promotion.....	29
Bike Share .....	32
Access to Bicycle Equipment and Repair Services .....	33
Route-Finding Support .....	36
Encouragement Bonus Points.....	37
<i>Evaluation &amp; Planning.....</i>	<i>37</i>
Staffing and Committees .....	37
Planning, Funding, and Implementation.....	40
Evaluating & Improving Safety Outcomes .....	43
Evaluation & Planning Bonus Points .....	45
<i>Final Overview.....</i>	<i>46</i>
<i>Supplementary Materials.....</i>	<i>47</i>
<i>What happens after I apply?.....</i>	<i>49</i>



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## 2021 BFU APPLICATION:

### Application Intro

**College/ University Name: \***

*(as you'd like it to appear on award materials)*

**Has the college/university applied to the Bicycle Friendly University program before? \***

Select one option

- ☐ No (New Application)
- ☐ Yes, but only for another campus.
- ☐ Yes, for this campus. (Renewal Application)\*

#### **\*If Renewing:**

**\*Is your college/university's intention to renew its existing status at the same BFU Award Level, or to apply for a higher BFU designation? \***

Select one option

- ☐ Applying for Higher Level
- ☐ Renewing at Current Award Level

**\*What year was your most recent BFU application submitted? \***

**\*What was the result of that application? \***

Select one option

- ☐ No Designation
- ☐ Honorable Mention
- ☐ Bronze
- ☐ Silver
- ☐ Gold
- ☐ Platinum

#### **Web and Social Media Presence**

*If awarded, the following links will appear on your BFA Award Profile on the League's [Connect Locally Map](#) and used to promote your campus bicycle program through League social media channels.*

**University Bike Program Website: (if applicable)**

**University Bike Program Twitter URL: (if applicable)**

**University Bike Program Facebook URL: (if applicable)**

**University Bike Program Instagram URL: (if applicable)**



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## Applicant Profile

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### Primary Application Contact

First Name \*

Last Name \*

Relationship to University: \*

☐ Faculty/Staff

☐ Student \*

Job Title \*

Department \*

Phone # \*

Email Address \*

Street Address \*

City \*

State \*

Zip \*

**\*If you are a student, please provide your Staff or Faculty supervisor's name and contact information below.**

Supervisor First Name \*

Supervisor Last Name \*

Supervisor Title \*

Supervisor Department \*

Supervisor Phone Number \*

Supervisor Email Address \*

Supervisor Street Address \*

Supervisor City \*

Supervisor State \*

Supervisor Zip \*

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### Additional University Contacts

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**(Optional) Please list up to ten additional contacts working with you on this application.**

**For each contact, please provide the following information:**

**First Name: \***

**Last Name: \***

**Affiliation: \***

Select one option

- ☐ Staff
- ☐ Faculty
- ☐ Student
- ☐ Community Member

**Email: \***

**Department/Organization: *(if applicable)***

**Job Title: *(if applicable)***

**Are any bicycle, active transportation, or transportation equity advocacy groups active on campus? \***

Select one option

- ☐ Yes\*
- ☐ No

**\*If yes, please provide information for up to ten organizations. For each organization, please provide the following information:**

**\*Organization Name: \***



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### \*Organization Type: \*

Select one or more options.

- ☐ Student Advocacy Organization
- ☐ Student Club or Team
- ☐ Student Government/Subcommittee
- ☐ Employee Commuter Club
- ☐ Staff/Faculty Council
- ☐ Research Team/Department
- ☐ Campus Advisory Committee
- ☐ Campus Department or Office
- ☐ Campus Bike Shop/Bike Co-op
- ☐ Campus Bike Share/Rental Program
- ☐ Local Community Advocacy Organization
- ☐ Local Bike Club or Team
- ☐ Local BPAC or Related Committee
- ☐ Local Bike Shop/Bike Co-op
- ☐ Local Bike Share/Rental Program
- ☐ Other\*\*

**\*\*If other, please describe.**

### \*Organization Website:

### \*Primary Contact First Name:

### \*Primary Contact Last Name:

### \*Primary Contact Email: \*

## University Profile

*Note only one campus should be included per application.*

**A1. Name of Institution \*** (Include campus name, if applicable.)

**A2. City: \***

**A3. State: \***

**A4. President/ Chancellor/ top official \*** (Please include title.)



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### A5. Type of Institution \*

Select one or more options. See *U.S. News & World Report* for Category Definitions.

- ☐ National/Regional University
  - ☐ Liberal Arts College
  - ☐ Baccalaureate College
  - ☐ Technical College
  - ☐ Community College
  - ☐ Career College
- 

## Campus Profile

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### A6. Type of Campus \*

Select one option

- ☐ Urban
  - ☐ Suburban
  - ☐ Rural
- 

### A7. Preferred unit of measurement to report campus size: \*

*(Please select the unit of measurement most readily available for your campus, then you will be provided with a space to provide the number corresponding to that selected unit of measurement.)*

Select one option

- ☐ Measured in Acres \*A7a
  - ☐ Measured in Square Feet \*\*A7b
  - ☐ Measured in Square Miles \*\*\*A7c
- 

**\*A7a. Total Campus Size, in Acres: \***

**\*\*A7b. Total Campus Size, in Square Feet: \***

**\*\*\*A7c. Total Campus Size, in Square Miles: \***

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### A8. Which of the following options best describe the built environment of the applicant campus? \*

*Please select all that apply to help our review team better understand the make-up of your campus. If there is another important physical characteristic that makes your campus unique not described here, please select 'Other' to provide more details for reviewers.*

*This question is not scored and is only designed to help reviewers better understand your campus. As a reminder, if your college or university has multiple distinct campuses, each campus should apply separately if you'd like them all to be evaluated by the BFU program.*

Select one or more options

- ☐ Campus roads and buildings are mostly contained within a single contiguous property
- ☐ Campus roads and buildings are contained within multiple distinct properties separated by non-campus property
- ☐ Integrated urban campus with mostly city-owned roads connecting campus buildings or properties
- ☐ No on-campus student housing / 100% commuter campus
- ☐ Other \*A8a

**\*A8a. If other, please describe.**

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### A9. Please upload or provide a link to a current map of your complete campus, including all roadways that fall within the campus boundaries.

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### A10. Is your college/university located in a League of American Bicyclists designated Bicycle Friendly Community? \*

Select one option

- ☐ Yes
- ☐ No

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## Campus Population

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### A11. Total campus enrollment: \*

Please include all undergraduate, graduate, part-time, and full-time students. Most recent data available is fine.

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### A12. Number of on-site faculty and staff: \*

Please include all part-time and full-time faculty and staff.

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### A13. Percent of students living off campus: \*

(During a typical year)

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### A14. What is the average commute distance of the students living off campus? \*

(in miles)

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### A15. City population: \*

Please refer to [most recent Census data](#) if you do not know.

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### A16. Is your campus open/expected to be for in-person instruction during the Fall 2021 semester or term, as of the time of submission for this application? \*

Select one option

- ☐ Yes, students are/will be on campus during the Fall 2021 semester/term
- ☐ No, students are not/will not be on campus, and classes are being held virtually due to the COVID-19 pandemic
- ☐ Other/ hybrid model \*A16a-b

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*We recognize that even for campuses that are open for in-person instruction, most typical bicycle programming on campuses has been canceled or severely reduced over the past 2 years due to the COVID-19 pandemic.*

*If your campus still has limited in-person activities, please do your best to respond to BFU application questions with what the campus typically offers in terms of bicycle programming, outreach, etc. that you expect to resume once the campus fully reopens.*

*There are also new optional open-ended questions at the end of each 'E' section of the application for you to provide more details about what is different, or how typical campus infrastructure, education, encouragement, and evaluation/planning efforts have changed in response to the COVID-19 pandemic.*

*You may also use the final question on the application, F8, to provide any additional information that does not fit elsewhere on the BFU application, if necessary.*

*If you have questions, please contact us at [bfa@bikeleague.org](mailto:bfa@bikeleague.org) to discuss further.*

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**\*A16a. If other, please describe. \***

**\*A16b. Approximately how many students are living on campus and/or attending classes in person during the Fall 2021 semester? \***

*Rough estimates are fine for question A16b. These details will help provide our review team with important context when reviewing BFU campus survey results later in the Fall during the 2021 BFU review process.*

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## Engineering

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### Campus Roadway & On-Road Bicycle Network

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#### B1. What is the centerline mileage of the total roadway network within the campus boundaries? \*

*Please include all roads that are within campus boundaries, regardless of who owns or manages the road, and regardless of whether those roads are open to bicycle or motor vehicle traffic.*

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#### B2. How many centerline miles of this total roadway network are under the college/university's control? \*

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### **B3. How many additional centerline miles of roadway are directly adjacent to campus buildings or land, including the outer perimeter of your campus? \***

*Please include any city, county, and/or state-owned streets, roads, or highways that border the campus or are directly adjacent to any campus-owned buildings, land, or property (for example, on urban campuses that are integrated in mixed-use city blocks).*

*Please do not include roads that were already counted under the mileage provided on B1.*

*Any campus-owned roads that surround or border the campus should be included under B1. If you have questions about what to include in each question, please contact [bfa@bikeleague.org](mailto:bfa@bikeleague.org).*

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### **B4. On-Road Bike Facility Mileage**

For each of the categories below, please list the current centerline mileage of the following facilities on campus that meet or exceed current **AASHTO** or **NACTO** standards.

**This should include facilities on any of the roads counted under questions B1 or B3 above.**

*(Write "0" if facility is not present on campus/surrounding roads.)*

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**B4a. Bike lanes (incl. standard, contra-flow, left-side) (ridable surface  $\geq 4$  feet) \***

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**B4b. Buffered bike lanes or cycle tracks (one-way or two-way) \***

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**B4c. Protected bike lanes or cycle tracks (one-way or two-way) \***

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**B4d. Bike boulevards \***

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**B4e. Shared lane markings (sharrows) \***

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**B4f. Signed bike routes \***

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**B4g. If there are any other on-road dedicated bike facilities not already covered in questions B4a-f, please describe those facilities and provide their total mileage here.**

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### B5. In what other ways have you improved on-road conditions for bicyclists? Check all that apply. \*

Select one or more options

- ☐ N/A - No roads on campus
- ☐ All campus roads have been closed to motor vehicle traffic
- ☐ Some campus roads have been closed to motor vehicle traffic \*B5a-b
- ☐ Campus-wide traffic calming
- ☐ Colored bike lanes
- ☐ Speed limits 20 mph or less on campus streets
- ☐ Automated (e.g. camera or video) speed enforcement for motor vehicles
- ☐ Bike cut-throughs
- ☐ Way-finding signage with distance and/or time information
- ☐ Bicycle roundabouts
- ☐ Remove on-street car parking
- ☐ Speed tables to calm traffic
- ☐ Pilot/demonstration projects featuring bike facilities or traffic calming measures
- ☐ Bike boxes at intersections
- ☐ Other \*\*B5c
- ☐ None of the above

**\*\*B5c. If other, please describe \***

### \*B5a. How many centerline miles of the total campus roadway network are closed to motor vehicle traffic?

### \*B5b. Please select all to best describe the campus roadways that are closed to motor vehicle traffic.

Select one or more options

- ☐ Closed to all motor vehicle traffic
- ☐ Closed to all public motor vehicle traffic, but open to official university/college vehicles, transit, or other special exceptions
- ☐ Closed to motor vehicle traffic during certain hours only
- ☐ Other \*\*\*B5b1

**\*\*\*B5b1. If other, please describe \***

### B6. Are there any signalized intersections on your campus? \*

Select one option

- ☐ Yes \*B6a
- ☐ No



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### \*B6a. How do you accommodate bicyclists at signalized intersections in your college/university? Check all that apply. \*

Select one or more options

- ☐ Video or microwave detection for demand-activated signals
- ☐ Demand activated signals with loop detector (and marking)
- ☐ Push-buttons that are accessible from the road
- ☐ Timed signals
- ☐ Signals timed for bicycle speeds
- ☐ Bicycle Signal Heads
- ☐ Advanced Stop Line or Bike Box
- ☐ Protected intersection
- ☐ Painted/Colored bike lanes in conflict areas
- ☐ Intersection crossing markings for bicycles
- ☐ Refuge islands
- ☐ Right corner islands ("pork chops")
- ☐ Automated (e.g. camera or video) red light enforcement for motor vehicles
- ☐ Right-on-red restrictions in certain signalized intersections
- ☐ Right-on-red restrictions in all signalized intersections
- ☐ None of the above

## Campus Off-Road Bicycle Network

### B7. What is the total mileage of your off-road bikeway facility network on campus?\*

*Include the total mileage of all off-road bicycle facilities, including bike-only paths or trails and shared-use paths or trails, within campus boundaries.*

For each of the off-road bicycle facility types below, please list the current total mileage on campus that meet or exceed current AASHTO or NACTO standards.

*(Write "0" if facility is not present on campus.)*

**B7a. Paved shared-use or bike-only paths (≥10 feet) \***

**B7b. Paved shared-use or bike-only paths (≥ 8 and <10 feet) \***

**B7d. Unpaved/Natural surface shared-use or bike-only paths (≥10 feet) \***

**B7e. Unpaved/Natural surface shared-use or bike-only paths (≥ 8 and <10 feet) \***

**B7f. Singletrack \***

**B7g. If there are any other off-road dedicated bike facilities not already covered in questions B7a-f, please describe those facilities and provide their total mileage here.**



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### B8. In what ways have you reduced conflicts between bicyclists and pedestrians on off-road pathways and sidewalks? Check all that apply. \*

Select one or more options

- ☐ Parallel but separated paths for bicyclists and pedestrians
- ☐ Signage or markings on shared use paths
- ☐ Dismount zones
- ☐ Dismount regulations during high-traffic periods
- ☐ Education/awareness campaign about sharing paths
- ☐ Other\*<sup>B8a</sup>
- ☐ None of the above

**\*B8a. If other, please describe \***

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### Other Bicycle-Related Facilities

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### B9. Which of these bicycling areas, facilities, or amenities do you have at your college/university? Check all that apply. \*

Select one or more options

- ☐ BMX track
  - ☐ Velodrome
  - ☐ Indoor cyclist training facility
  - ☐ Cyclocross course
  - ☐ Mountain-bike park
  - ☐ Pump tracks
  - ☐ Bicycle-accessible skate park
  - ☐ Snow/Fat tire bike trails
  - ☐ Signed loop route(s) around the campus
  - ☐ None of the above
- 

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### B10. Which of the following safety amenities are available on your campus? Check all that apply. \*

Select one or more options

- ☐ Emergency call boxes/phones along trails/ paths
  - ☐ Street lighting on all roads
  - ☐ Lighting on all shared-use paths
  - ☐ None of the above
- 

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### Engineering Policies and Design Standards

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### B11. What engineering policies or programs does your institution have for accommodating bicyclists? Check all that apply. \*

Select one or more options

- ☐ Institutional Complete Streets Policy<sup>\*B11a</sup>
- ☐ Community-wide Complete Streets Policy that the college/university adheres to<sup>\*\*B11b</sup>
- ☐ Bicycle Accommodation Policy<sup>\*\*\*B11c</sup>
- ☐ Comprehensive Transportation Demand Management program<sup>\*\*\*\*B11d</sup>
- ☐ None of the above

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**\*B11a. Provide a link or upload a PDF of your Institutional Complete Streets Policy.**

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**\*\*B11b. Provide a link or upload a PDF of your Community-wide Complete Streets Policy.**

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**\*\*\*B11c. Provide a link or upload a PDF of your Bicycle Accommodation Policy.**

---

**\*\*\*\*B11d. Provide a link or upload a PDF to describe your Comprehensive Transportation Demand Management program.**

---

### B12. What tools are in place to ensure implementation of these policies or programs? Check all that apply. \*

Select one or more options

- ☐ Implementation checklist
- ☐ Design manual
- ☐ Training
- ☐ Oversight by bicycle program coordinator/ manager
- ☐ Oversight by Campus Bicycle Advisory Committee
- ☐ Other<sup>\*B12a</sup>
- ☐ N/A - No policies or programs
- ☐ None of the above

**\*B12a. If other, please describe \***

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### B13. How does your college/university ensure that campus planners and engineers accommodate bicyclists according to AASHTO, MUTCD and NACTO standards? Check all that apply. \*

Select one or more options

- ☐ Offer general training
  - ☐ Offer a FHWA/NHI Training Course
  - ☐ Hire outside consultants to train staff or review plans
  - ☐ Send staff to bicycle-specific conferences/training
  - ☐ Require project consultants to have bike/pedestrian qualifications
  - ☐ Offer staff membership to the Association of Pedestrian and Bicycle Professionals
  - ☐ Design Manual
  - ☐ None of the above
-



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### B14. Is there anything beyond routine roadway maintenance that you do on behalf of cyclists? Check all that apply. \*

Select one or more options

- ☐ More frequent bike lane/path/trail sweeping
- ☐ Paths/trails cleared same time or before roadway
- ☐ Reported potholes are fixed within 24-48 hours
- ☐ Specific snow/ice clearing policy or practice to keep bike infrastructure (bike racks, paths, etc.) usable in winter
- ☐ Policy or set schedule for routine maintenance of bike facilities, such as repainting bike lanes
- ☐ Established budget for routine maintenance of bike facilities, such as repainting bike lanes
- ☐ Other\*<sup>B14a</sup>
- ☐ None of the above

**\*B14a. If other, please describe \***

---

### B15. How does your college/university facilitate reporting of bicycle facility problems?

Check all that apply. \*

Select one or more options

- ☐ Dedicated email/phone line for reporting facility problems or needs
- ☐ Dedicated social media account(s) for reporting facility problems or needs
- ☐ Online reporting tool or app (e.g. SeeClickFix) for reporting facility problems or needs
- ☐ General online feedback form
- ☐ Campus bicycle listserv is monitored for reports of facility problems or needs
- ☐ Paper/in-person feedback or reporting opportunities at central location such as campus bike shop
- ☐ Regularly host in-person forums to solicit input and feedback (e.g. Campus Bicycle Advisory Committee Meetings)
- ☐ Other\*<sup>B15a</sup>
- ☐ None of the above

**\*B15a. If other, please describe. \***

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### **B16. As a matter of policy or standard operating procedure, how does your college/university accommodate bicyclists during construction? Check all that apply. \***

Select one or more options

- ☐ Construction projects and related detours require review and approval by Bicycle Program Manager and/or Campus Bicycle Advisory Committee
- ☐ Equivalent alternative accommodations are required for all on- and off-road bikeway facility closures (e.g. temporary bike lanes provided on alternative routes)
- ☐ Bicycle-specific or inclusive alternative routes or detours must be identified and clearly communicated (e.g. turn-by-turn detour signage) for all road and path closures
- ☐ Bicycle-specific or inclusive wayfinding signage required for all construction projects
- ☐ Standard construction signage includes expected timeframe of work
- ☐ Temporary bike parking must be provided and clearly communicated when existing racks are obstructed
- ☐ Construction projects and related detours are communicated to campus community in advance (e.g. signs posted in advance, announcements made online or via email, etc.)
- ☐ Live campus map of current construction projects and related detours available at all times, including temporary bike facilities when applicable
- ☐ Other<sup>\*B16a</sup>
- ☐ None of the above

**\*B16a. If other, please describe. \***

---

### **B17. Does your college/university have any of the following policies to ensure there are end-of-trip facilities for bicyclists? Check all that apply. \***

Select one or more options

- ☐ Minimum bike parking requirements for existing buildings
  - ☐ Minimum bike parking requirements for all new buildings
  - ☐ Minimum bike parking requirements for parking garages
  - ☐ Officially adopted Bike Parking Design Standards or Guidelines<sup>\*B17a-b</sup>
  - ☐ Policy requiring showers in non-residential buildings
  - ☐ Policy requiring lockers in non-residential buildings
  - ☐ Bicycles are permitted in most campus buildings
  - ☐ Policy that allows bike parking to substitute for car parking in new developments
  - ☐ No minimum car parking requirements for new buildings or developments
  - ☐ Requirement for new developments to meet LEED silver standards or higher
  - ☐ None
-



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### \*B17a. Do your standards for bicycle parking meet any of the following criteria?

Check all that apply. \*

Select one or more options

- ☐ Conform with APBP Bike Parking Guidelines ([www.apbp.org/bicycle-parking-solutions](http://www.apbp.org/bicycle-parking-solutions))
- ☐ Address the need for accommodating adaptive cycles (e.g. hand bikes, tricycles, recumbents, etc.) and cargo bikes
- ☐ Address the need for facilities to recharge electric assist bicycles
- ☐ None of the above

### \*B17b. Please link or upload a PDF of your Campus Bicycle Parking Standards or Guidelines

## End-of-Trip Facilities for Bicyclists

### B18. Do you provide any of the following bicycle repair tools or amenities for bicyclists on campus? Check all that apply. \*

Select one or more options

- ☐ Stand-alone public bicycle repair station(s) with air pumps<sup>\*B18a</sup>
- ☐ Stand-alone public bicycle repair station(s) without air pumps<sup>\*\*B18b</sup>
- ☐ Stand-alone public air pump(s)<sup>\*\*\*B18c</sup>
- ☐ Bicycle repair tools/parts vending machine(s)
- ☐ Other<sup>\*\*\*\*B18d</sup>
- ☐ None of the above

### \*B18a. How many stand-alone public bicycle repair station(s) with air pumps are on your campus? \*

### \*\*B18b. How many stand-alone public bicycle repair station(s) without air pumps are on your campus? \*

### \*\*\*B18c. How many stand-alone public air pump(s) are on your campus? \*

### \*\*\*\*B18d. If other, please describe. \*

### B19. Do you provide any of the following end-of-trip amenities for students, faculty, and/or staff who commute to campus by bike? Check all that apply. \*

Select one or more options

- ☐ Free access to locker rooms for bike commuters
- ☐ Discounted access to locker rooms for bike commuters
- ☐ Free access to shower facilities for bike commuters
- ☐ Discounted access to shower facilities for bike commuters
- ☐ Other<sup>\*B19a</sup>
- ☐ None of the above

### \*B19a. If other, please describe. \*



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### Bicycle Parking and Storage

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**B20. How many bicycles can be accommodated by the bike parking at your college/university? \***

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**B21. What is the ratio of bicycle parking to your total campus population (spaces:individuals)? \***

Select one option

- ☐ 1:1
  - ☐ 1:2
  - ☐ 1:3
  - ☐ 1:4
  - ☐ 1:5 or more
- 

**B22. What type of bicycle parking do you provide on campus? Check all that apply. \***

Select one or more options

- ☐ Bike racks
  - ☐ Covered bike racks
  - ☐ Bike lockers
  - ☐ Bike depot/hub/station(s)
  - ☐ Indoor bike room(s)
  - ☐ Bike cages/key-card access bike parking areas
  - ☐ Bike parking areas equipped with security cameras
  - ☐ Long-term storage during winter/summer breaks
  - ☐ Year-round bike valet services
  - ☐ Bike valet services at special events
  - ☐ Temporary racks/corrals provided for special events
  - ☐ Residential students are allowed to park bikes inside dorm rooms
  - ☐ Employees are allowed to park bikes inside their workspace
  - ☐ None of the above
-



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### B23. At which campus locations do you provide bike parking? Check all that apply. \*

Select one or more options

- ☐ Dormitories
- ☐ Libraries
- ☐ Classroom buildings
- ☐ Dining halls
- ☐ Athletic fields
- ☐ Recreation centers
- ☐ Administrative buildings
- ☐ Transit stations
- ☐ Research labs
- ☐ Off-campus college/university-owned housing
- ☐ None of the above

---

### B24. What portion of your bike parking meets the bicycle parking guidelines recommended by the Association of Pedestrian and Bicycle Professionals (APBP)? \*

(Review the APBP Bike Parking Guidelines: [www.apbp.org/bicycle-parking-solutions](http://www.apbp.org/bicycle-parking-solutions))

Select one option

- ☐ All (100%)
  - ☐ Most (50-99%)
  - ☐ Some (20-49%)
  - ☐ Few (1-19%)
  - ☐ None (<1%)
- 

## Multi-Modal Transportation Accommodations

---

### B25. Does your college/university provide parking for automobiles? \*

Select one option

- ☐ Yes, free and unlimited automobile parking is available
- ☐ Yes, paid or permitted parking is available\*<sup>B25a-e</sup>
- ☐ No, automobile parking is not available on campus

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**\*B25a. Approximately how many automobile parking spaces are available on your campus, in total? \***

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**\*B25b. How many annual on-campus automobile parking permits are available each year per total campus population? \***

Select one option

- ☐ 1-5%
- ☐ 6-25%
- ☐ 26-55%
- ☐ 56-80%
- ☐ 81-100%

**\*B25c. How much is charged annually for an automobile parking permit? Check all that apply if prices vary. \***

Select one or more options

- ☐ \$1-\$100
- ☐ \$101-200
- ☐ \$201-\$500
- ☐ \$501-\$1000
- ☐ \$1001-\$2000
- ☐ \$2001 or more

**\*B25d. Does the college/university provide any of the following automobile parking-related benefits? Check all that apply. \***

Select one or more options

- ☐ Occasional Parking Pass
- ☐ Trade-in/Cash-out incentive program for students and/or employees who trade in or decline a parking permit
- ☐ Preferred parking for carpooling
- ☐ Free/Subsidized parking for all faculty
- ☐ Free/Subsidized parking for all staff
- ☐ Free/Subsidized parking for all students
- ☐ Free/Subsidized parking for some faculty
- ☐ Free/Subsidized parking for some staff
- ☐ Free/Subsidized parking for some students
- ☐ None of the above

**\*B25e. Does the college/university prohibit any of the following groups from parking automobiles on campus? Check all that apply. \***

Select one or more options

- ☐ Freshmen/first-year students
- ☐ All undergraduate students
- ☐ All residential students who live in campus housing
- ☐ Other group(s) \*\*B25e1
- ☐ None of the above

**\*\*B25e1. If other, please describe. \***



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### B26. Does your college/university have a transit service (including Shuttles, Night Ride, etc.)? \*

Select one option

- ☐ Yes<sup>\*B26a</sup>
- ☐ No

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### \*B26a. Are transit vehicles equipped with bike racks? \*

Select one option

- ☐ All
  - ☐ Most
  - ☐ Some
  - ☐ Few
  - ☐ None
- 

## Engineering Bonus Points

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**B27. Describe any other infrastructure features or improvements at your college/university that promote bicycling.**

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**B28. What, if any, biking-related infrastructure changes has the campus implemented in response to the COVID-19 pandemic? Are these changes temporary or permanent? How has your campus addressed or incorporated equity into these changes?**

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## Education

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## Awareness Campaigns & Information Sharing

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### C1. What do you do to ensure that incoming students, faculty and staff are educated on safe bicycling and driving? Check all that apply. \*

Select one or more options

- ☐ Bike safety video(s)
- ☐ Educational bike tours of campus
- ☐ Presentation to all incoming students, faculty, and staff
- ☐ Handouts/tabling at resource fairs
- ☐ Bicycling information included in Student Handbook
- ☐ Information in all welcome packets for new students, faculty, and staff
- ☐ Information in parent newsletter, parent handbook, or other communications targeting students' parents or families
- ☐ Other\*<sup>C1a</sup>
- ☐ None of the above

**\*C1a. If other, please describe. \***

---

### C2. What have you done in the last 18 months to educate motorists and bicyclists on sharing the road safely? Check all that apply. \*

Select one or more options

- ☐ Public service announcements
- ☐ Campus newsletter/paper article
- ☐ Bicycle ambassador program
- ☐ Newspaper column/blog on bicycling
- ☐ Dedicated bike page on college/university website
- ☐ Billboards/ digital billboards
- ☐ Share the Road signs
- ☐ Share the Road information in campus driver's education/parking permits
- ☐ Safety information provided with bike registration or for bike share users
- ☐ Test required for bicyclists with bike registration or for bike share users
- ☐ Test for motorists applying for/renewing parking permits
- ☐ Other\*<sup>C2a</sup>
- ☐ None of the above

**\*C2a. If other, please describe. \***

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## Classes & Training

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**C3. What, if any classes or workshops are offered on your campus, related to bicycle riding, safety, or maintenance skills for bicyclists and/or drivers? For each class/workshop offered, please answer all of the following questions.**

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**Please click "Add Class/Workshop" (on the online form) for each individual class/workshop to provide answers on questions C3a-p for each class or workshop separately. You may provide information for up to 12 classes/workshops.**

**C3a. Name of Class or Workshop: \***

**C3b. Name of organization(s) or campus department(s) who typically host or organize this class or workshop: \***

*If multiple groups or organizations are involved, please list all and describe their roles.*

**C3c. How frequently is this class or workshop typically offered per academic year? \***

Select one option

- ☐ On-Demand, available any time
- ☐ At least Weekly
- ☐ At least Monthly
- ☐ At least Quarterly
- ☐ At least once per Semester/Term
- ☐ At least Annually
- ☐ Not regularly scheduled/by request only

**C3d. How long does a single class/workshop typically take to complete? \***

Select one option

- ☐ 1 hour or less
- ☐ 1-2 hours
- ☐ 3-5 hours
- ☐ Full day
- ☐ Multi-day, less than one week
- ☐ Week or longer series of days
- ☐ Full length of Semester/Term

**C3e. In what format is this class/workshop typically offered? Check all that apply. \***

Select one or more options

- ☐ In-Person in classroom
- ☐ In-Person on bike<sup>\*C3e1</sup>
- ☐ In-Person, hands-on
- ☐ Online/virtual
- ☐ Other<sup>\*\*C3e2</sup>

**C3e2. If other, please describe. \***





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### C3e1. Are bicycles available or provided free-of-charge for participants who do not have their own bike? \*

Select one option

- ☐ Yes<sup>\*C3e1a</sup>  
☐ No

**\*C3e1a. If yes, please describe. \***

### C3f. What topics are covered in this class or workshop? Check all that apply. \*

Select one or more options

- ☐ Learn-to-Ride / Beginners classes for adults
- ☐ Smart Cycling / Comprehensive bicycling skills and roadway traffic+
- ☐ Rules of the Road/traffic laws for bicyclists
- ☐ Cycling Skills/bike handling
- ☐ Tips for commuting by bike
- ☐ Bicycle maintenance and repair
- ☐ What to wear while biking
- ☐ Winter biking/biking during inclement weather
- ☐ Bike fitting/choosing a bike
- ☐ Adaptive bike lessons for people with disabilities
- ☐ Physical education / cycling training classes
- ☐ Multi-modal travel (e.g. integrating with transit, bikes on buses, etc.)
- ☐ Route-finding guidance
- ☐ Bicycle Friendly Driver or similar 'share the road' classes for motorists
- ☐ Tips about local/campus bicycling resources and amenities
- ☐ Bike advocacy training
- ☐ Benefits of bicycling (e.g. health or sustainability focus)
- ☐ Other<sup>\*C3f1</sup>

**\*C3f1. If other, please describe. \***



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### **C3g. Who are these classes/workshops open to? Check all that apply. \***

*If the class is only open to a select audience within one of the options provided below, please choose "other" and describe that specific audience. (e.g. women's-only classes, classes for specific employees or student groups, etc.)*

Select one or more options

- ☐ Any student
- ☐ Any staff
- ☐ Any faculty
- ☐ Any alumni or former faculty/staff
- ☐ Local residents of surrounding community
- ☐ General public including visitors
- ☐ Other\*<sup>C3g1</sup>

\*<sup>C3g1</sup>. If other, please describe. \*

### **C3h. How many individuals do you typically teach with these classes annually? \***

#### **C3i. Is there a fee or cost to attend this class or workshop? \***

Select one option

- ☐ Yes\*<sup>C3i1-2</sup>
- ☐ No

#### **\*<sup>C3i1</sup>. What is the typical cost to register or attend this class/workshop? \***

#### **\*<sup>C3i2</sup>. Are scholarships or cost waivers/discounts available? \***

Select one option

- ☐ Yes\*\* <sup>C3i2a</sup>
- ☐ No

#### **\*\*<sup>C3i2a</sup>. If yes, please describe. \***

*Please include any relevant details such as how much the scholarship/discount is for, who is eligible, how many scholarships are available, and the process to apply for scholarship/waiver/discount.*

#### **C3j. Is there an option to earn academic credit for this class or workshop? \***

Select one option

- ☐ Yes
- ☐ No

#### **C3k. Are there any other incentives or rewards available for attendance? \***

Select one option

- ☐ Yes\*<sup>C3k1</sup>
- ☐ No

\*<sup>C3k1</sup>. If yes, please describe. \*



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### C3l. Who typically teaches or leads this class or workshop? \*

Please select all to best describe the most typical teacher(s) who lead these courses. For example, if your classes are taught by students who are also LCIs, please check both boxes.

Select one or more options

- ☐ League Cycling Instructor
- ☐ Campus Staff
- ☐ Faculty
- ☐ Student
- ☐ Campus safety officer
- ☐ Local law enforcement officer
- ☐ Community Member
- ☐ Local advocate or club representative
- ☐ Local bike shop staff
- ☐ Other\*<sup>C3l1</sup>

\* C3l1. If other, please describe. \*

### C3m. Do you collect demographic information for teachers or participants of this class or workshop? \*

Select one option

- ☐ Yes\*<sup>C3m1</sup>
- ☐ No

\*C3m1. If yes, please briefly describe your methodology for collecting demographic information, and summarize any findings on who typically teaches and/or attends these classes or workshops. \*

### C3n. Is this class or workshop ever offered in languages other than English? \*

Select one option

- ☐ Yes\*<sup>C3n1</sup>
- ☐ No

\*C3n1. If yes, please describe. \*

### C3o. Please describe any efforts to ensure that these classes or workshops are equitably offered and accessible to all who are interested. \*

(e.g. Are underrepresented or marginalized groups specifically targeted or invited to attend? Are there efforts to ensure that class/workshop teachers are representative of diverse audiences? Are language translation services made available? How are special needs accommodated? etc.)

### C3p. Is there anything else you would like to share about this class or workshop? (Optional)



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### C4. Do you have or participate in a ticket diversion program? Check all that apply.\*

Select one or more options

- ☐ Motorists
- ☐ Cyclists
- ☐ None

---

### C5. Are there bicycle-related academic course offerings in transportation planning, policy, engineering or public health? \*

Select one option

- ☐ Yes\*<sup>C5a-b</sup>
- ☐ No

---

#### \*C5a. Please list and describe courses offered. \*

---

#### \*C5b. Do any of your bicycle-related courses engage with the outside community in real-world bicycle planning or advocacy? \*

Select one option

- ☐ Yes\*<sup>C5b1</sup>
- ☐ No

---

#### \*C5b1. If so, please describe how.

---

### C6. How many League Cycling Instructors are active on your college/university campus? \*

Select one option

- ☐ 0
- ☐ 1
- ☐ 2-4.
- ☐ 5-10.
- ☐ 11+

---

### C7. Has your college/university hosted a League Cycling Instructor seminar in the past two years? \*

Select one option

- ☐ Yes
- ☐ No

---

### C8. Does your college/university subsidize employees or students who attend LCI seminars elsewhere? \*

Select one option

- ☐ Yes
  - ☐ No
-



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**C9. Does your college/university provide driver training for any of the following professional drivers that includes information on sharing the road with bicyclists? Check all that apply. \***

Select one or more options

- ☐ College/university staff
  - ☐ Campus transit operators
  - ☐ Operators of university/college-owned vehicles
  - ☐ Law enforcement/campus safety officers, including volunteer patrol students or staff
  - ☐ Emergency vehicle drivers
  - ☐ None of the above
- 

### Education Bonus Points

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**C10. Describe any other education efforts in your college/university that promote bicycling.**

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**C11. How has bike education on campus changed in response to the COVID-19 pandemic? Are these changes temporary or permanent? How has your campus addressed or incorporated equity into these changes?**

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### Encouragement

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### Bicycle Culture, Support, and Promotion

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### D1. How do you promote bicycling at your college/university? Check all that apply. \*

Select one or more options

- ☐ Frequent organized rides
- ☐ President/Board-led Ride
- ☐ Campus bike tours/orientation rides
- ☐ Celebrate National Bike Month or Bike to Work/School Days
- ☐ Organize campus-specific Bike to Campus Day/Week
- ☐ Trail construction or maintenance day
- ☐ Participate in the National Bike Challenge or similar organized online bike challenge
- ☐ Car-free days
- ☐ Commuter events
- ☐ Mentoring program for new riders
- ☐ Cash incentives or other rewards program for cycling
- ☐ Campus biking listserv or email list
- ☐ Bicycle promotions at general campus fairs or events
- ☐ Dedicated social media account(s) that promote bicycling on campus
- ☐ Other\*<sup>D1a</sup>
- ☐ None of the above

**\*D1a. If other, please describe. \***

---

### D2. List the signature cycling events at your campus or community (e.g. bike festivals, major rides and races).

---

### D3. Does the college/university sponsor or actively support any of these events? \*

Select one option

- ☐ Yes\*<sup>D3a-b1</sup>
- ☐ No
- ☐ N/A - no events

**\*D3a. If yes, how? \***

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### **\*D3b. Do any of these events specifically target the following groups? Check all that apply. \***

Select one or more options

- ☐ Women
- ☐ Families with young children
- ☐ Non-English speakers
- ☐ People of Color
- ☐ Low-income populations
- ☐ LGBT+ community
- ☐ ADA community
- ☐ None of the above

### **\*D3b1. If yes, how?**

### **D4. Does your marketing department promote bicycling at the college/university to potential and current students/staff? \***

Select one option

- ☐ Yes<sup>\*D4a-b</sup>
- ☐ No

### **\*D4a. If yes, how? \***

### **\*D4b. Please describe any efforts to ensure that all bicycle promotions on campus are inclusive and accessible to all. \***

*For example, multi-language promotions, efforts to increase diversity and representation, specific partnerships to engage with or reach diverse audiences, etc.*

### **D5. Are there cycling teams, clubs, or other student groups at your college/university? Check all that apply. \***

Select one or more options

- ☐ Student bicycle advocacy organization
- ☐ Employee Commuter Club
- ☐ Recreational Bike Clubs (road or mountain)
- ☐ National Mountain Bike Patrol
- ☐ Racing clubs or teams (road, mountain, cyclocross, track, triathlon, etc.)
- ☐ BMX or freestyling clubs or teams
- ☐ Bike Polo clubs or teams
- ☐ None of the above



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### D6. How has the college/university integrated bicycling into the workplace for faculty and staff employees?

Select one or more options

- ☐ Campus has applied for Bicycle Friendly Business status as an employer
- ☐ Individual campus department(s) or unit(s) have applied for Bicycle Friendly Business status as employer(s)
- ☐ Departmental or campus-wide bike share available for employees free-of-charge for work-related trips
- ☐ Cargo bikes are available to all campus employees for hauling materials or goods
- ☐ There are dedicated on-bike emergency response units (e.g. EMT, police, campus safety, etc.)
- ☐ Campus facilities, maintenance, landscaping or other similar units regularly use cargo bikes in place of automobile fleet
- ☐ Other\*
- ☐ None of the above

**\*D6a. If other, please describe.**

## Bike Share

### D7. Does your college/university currently have or participate in a bike share or rental system? \*

Select one option

- ☐ Yes\*
- ☐ No
- ☐ Campus bike share/rental program(s) closed within the last 2 years\*\*

**\*If your campus is served by more than one bike share program or rental system, please click "Add Bike Share Program" (on the online form) for each individual program to provide answers on questions D7a-f for each system/program separately.**

**You may provide information for up to 5 programs.**

**\*D7a. Name of program:\***

**\*D7b. Program website:**

**\*D7c. How many bikes are in the system? \***





## 2021 Bicycle Friendly University Application Preview

League of American Bicyclists

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### **\*D7d. What kind of program is it? Check all that apply. \***

Select one or more options

- ☐ Community-wide public bike share program that is also available on campus
- ☐ Discounts for students to Community-wide bike share program
- ☐ Discounts for staff & faculty to Community-wide bike share program
- ☐ Campus-specific bike share program(s)
- ☐ Automated kiosk-style bike share system
- ☐ GPS-enabled (dockless) bike share system
- ☐ GPS-enabled bike share system with stations or docks (includes semi-dockless)
- ☐ Short-term bike rentals/check-outs
- ☐ Long-term bike loan (term or longer)
- ☐ Bike library
- ☐ Departmental bike share
- ☐ Unregulated program (i.e. Yellow Bike)
- ☐ Cargo bikes are available through this program
- ☐ Electric pedal-assist bikes are available through this program
- ☐ Adaptive bikes are available for bicyclists with disabilities through this program
- ☐ Scooters are also offered through this program
- ☐ Other\*\*\*D7d1

\*\*\*D7d1. If other, please describe.

### **\*D7e. Who is permitted to use the system? Check all that apply. \***

Select one or more options

- ☐ The public
- ☐ Students
- ☐ Staff/Faculty

**\*\*If campus bike share/rental program(s) closed within the last 2 years:**

**\*\*D7g. How long was/were the program(s) in operation? Please provide approximate opening and closing dates (month/year) if known. \***

**\*\*D7h. Please describe the circumstances under which the bike share program(s) closed, and any plans or efforts to re-launch in the future. \***

## Access to Bicycle Equipment and Repair Services



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### D8. What is the ratio of your total campus population to specialty bicycle retailers within a 5-mile radius of campus? \*

Select one option

- ☐ 1 shop for every 1 -2500 students, faculty, staff
- ☐ 1 shop for every 2501-7000 students, faculty, staff
- ☐ 1 shop for every 7001-15,000 students, faculty, staff
- ☐ 1 shop for more than 15,001 students, faculty, staff
- ☐ There are no specialty bicycle retailers located within a 5 mile radius from campus

---

### D9. Does your college or university have a co-op or bike center? \*

Select one option

- ☐ Yes\*\*D9a-d
- ☐ No

---

**\*D9a. Name of co-op/center: \***

---

**\*D9b. Website:**

---

### \*D9c. Which of the following services does it offer? Check all that apply. \*

Select one or more options

- ☐ Bike repairs
- ☐ DIY repair area
- ☐ Mobile bike repair services
- ☐ Safety classes
- ☐ Maintenance classes
- ☐ Commuter classes
- ☐ Stolen bike registry recovery assistance
- ☐ Bike valet parking services
- ☐ Bike messenger services
- ☐ Manage or assist on-campus abandoned bike program
- ☐ Meeting place for bike-related clubs and groups
- ☐ Distribution/sale of helmets, locks, and/or lights
- ☐ Distribution of campus bike maps and/or safety materials
- ☐ Other\*\*D9c1

**\*\*D9c1. If other, please describe. \***

---

**\*D9d. How many years has it been in operation? \***



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### D10. Are there any programs in place (including through the campus bike co-op or bike center) to provide campus bicyclists with necessary equipment and accessories? Check all that apply. \*

Select one or more options

- ☐ Free helmet giveaways or subsidy program
- ☐ Free light giveaways or subsidy program
- ☐ Free lock giveaways or subsidy program
- ☒ Free bell giveaways or subsidy program
- ☐ Free bicycle giveaways or subsidy program
- ☐ Bicycle auction or similar event held at least annually
- ☐ Free bicycle rentals or loaner program
- ☐ Low-cost or no-cost bicycle tune-up/maintenance program
- ☒ On-call or frequent mobile bike repair services
- ☐ Other\*\*D10a
- ☐ None of the above

**\*\*D10a. If other, please describe. \***

---

### D11. How does your college/university reduce the risk of bicycle theft/loss on campus, and aid in recovery of stolen bikes? Check all that apply. \*

Select one or more options

- ☐ Online/digitized bike registration system
- ☐ Paper bike registration system
- ☐ No campus-specific registration program, but local or online registration system is heavily promoted
- ☐ Signage or frequent demonstrations to teach proper locking
- ☐ Bike lock rentals
- ☐ Bike lock trade-in program
- ☐ Bait Bike enforcement program
- ☐ Regular security patrols of bicycle parking areas
- ☐ Stolen bike recovery system
- ☐ Marketing to educate students on lowering their chances of bike theft
- ☐ Other\*D11a
- ☐ None of the above

**\*D11a. If other, please describe.**

---



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### D12. How does your college/university alleviate problems with abandoned bikes on campus, and aid in recovery of lost/abandoned bikes? Check all that apply. \*

Select one or more options

- ☐ Ongoing or frequent tagging and removal of suspected abandoned bikes
- ☐ Tagging and removal sweep event(s) occur at least once per school year
- ☐ Campus-wide announcements are made prior to any tagging and removal event(s)
- ☐ Registered owners of suspected abandoned bikes are contacted prior to removal
- ☐ Registered owners of suspected abandoned bikes are contacted upon impound of bicycle
- ☐ Notices are posted on racks where bikes have been removed, to inform owners how to retrieve their bike
- ☐ Digitized/online tracking system is used to track abandoned and impounded bikes and aid recovery efforts (e.g. Bike Index Impound)
- ☐ There is a clear and well-communicated process for owners to retrieve impounded bikes within a specified timeframe (minimum 30 days)
- ☐ Unclaimed impounded bikes are donated and/or refurbished through local or campus bike shop or bike share program
- ☐ Other\*<sup>D12a</sup>
- ☐ None of the above

**\*D12a. If other, please describe. \***

## Route-Finding Support

### D13. What bike-map and/or route finding information is available for your college/university which has been updated in the last 18 months? Check all that apply. \*

Select one or more options

- ☐ Online route finding service (e.g. RideAmigos)\*<sup>D13a</sup>
- ☐ Personalized commuter route guidance services\*\*<sup>D13b</sup>
- ☐ Online map\*\*\*<sup>D13c</sup>
- ☐ Printed on-road bike routes map
- ☐ Printed mountain bike trails map
- ☐ Online bicycle amenities map\*\*\*\*<sup>D13d</sup>
- ☐ Online bike parking map\*\*\*\*\*<sup>D13e</sup>
- ☐ Printed bicycle amenities map
- ☐ Printed bike parking map
- ☐ Physical maps posted throughout campus feature bike facilities and amenities
- ☐ None of the above

**\*D13a. Please provide a link to your online route finding service. \***

**\*\*D13b. Please provide a link to any information about your personalized commuter route guidance services.**



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\*\*\*D13c. Please provide a link to your online bike map.

\*\*\*\*D13d. Please provide a link to your online bicycle amenities map. \*

\*\*\*\*\*D13e. Please provide a link to your online bike parking map. \*

### Encouragement Bonus Points

D14. Describe any other programs or policies that the college/university has to encourage bicycling.

D15. How have bicycling-related encouragement efforts changed on your campus in response to the COVID-19 pandemic? Are these changes temporary or permanent? How has your campus addressed or incorporated equity into these changes?

### Evaluation & Planning

#### Staffing and Committees

E1. Do you have a Bicycle Program Manager or a contact person responsible for bike-related issues on campus (if there is no designated program manager)? \*

Select one option

- ☐ Yes\*E1a-e  
☐ No

\*E1a. If yes, who is the Bicycle Program Manager? \*

Select one option

- ☐ Applicant  
☐ Other\*\*

\*\*If other:

\*\*First Name: \*

\*\*Last Name: \*

\*\*Job Title: \*

\*\*Department: \*

\*\*Email: \*



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### **\*E1b. Please describe your current Bicycle Program Manager position. Check all that apply. \***

Select one or more options

- ☐ Full-time, paid staff position with bicycling issues included in the job description
- ☐ Part-time, paid staff position with bicycling issues included in the job description
- ☐ Faculty
- ☐ Paid Student Intern
- ☐ Staff member acting in volunteer capacity (bicycling issues not included in job description)
- ☐ Volunteer Student (including student receiving academic credit for work)
- ☐ Not a single position; Bicycle Program Manager responsibilities are shared by a committee or team

### **E1c. Please describe how bicycling issues fit into the Bicycle Program Manager's official job description. Check all that apply. \***

Select one or more options

- ☐ N/A – bicycling issues are not included in the official job description for this individual.
- ☐ Position is focused solely on bicycling issues.
- ☐ Position is focused solely on active transportation issues (bicycling, walking, transit, etc.).
- ☐ Position is focused on a variety of transportation issues, including bicycling.
- ☐ Position is focused on a variety of sustainability issues, including bicycling.
- ☐ Position is focused on a variety of health & wellness issues, including bicycling.
- ☐ Position is focused on a variety of campus recreation issues, including bicycling.
- ☐ Position is focused on a variety of campus safety issues, including bicycling.
- ☐ Position is focused on a variety of student affairs issues, including bicycling.
- ☐ Position is focused on a variety of academic issues, including bicycling.
- ☐ Other – Job description does include bicycling issues, but does not fall under any of the categories listed above. <sup>\*E1c1</sup>

**\*E1c1. If other, please describe. \***

### **E1d. How long has this position existed? \***

Select one option

- ☐ N/A – Not a formal position
- ☐ New this year
- ☐ 1-2 years
- ☐ 2-5 years
- ☐ 5-10 years
- ☐ 10 or more years



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### E1e. What percentage of the Bicycle Program Manager's time is spent on bicycling issues? \*

Select one option

- ☐ 100%
- ☐ 76-99%
- ☐ 51-75%
- ☐ 26-50%
- ☐ 11-25%
- ☐ 10% or less

### E2. How many hours each week do additional college/university employees (not including the bicycle program manager) work on bicycle issues?

E2a. Faculty: \*

E2b. Staff: \*

E2c. Student employees: \*

E2d. Student or community volunteers: \*

### E3. Do you have a Bicycle Advisory Committee or similar officially recognized committee that addresses bicycle issues? \*

Select one option

- ☐ Yes\*E3a-d
- ☐ No

\*E3a. Name of Committee: \*

\*E3b. How often does the Committee meet? \*

Select one option

- ☐ Monthly
- ☐ Bi-monthly
- ☐ Quarterly
- ☐ Annually
- ☐ Does not meet regularly

\*E3c. What percentage of the Committee's time is focused on bicycling issues? \*

Select one option

- ☐ 100%
- ☐ 76-99%
- ☐ 51-75%
- ☐ 26-50%
- ☐ 11-25%
- ☐ 10% or less



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### E3d. Which of the following groups are represented in or regularly attend the Bicycle Advisory Committee? Check all that apply. \*

Select one or more options

- ☐ Bicycle User Group
- ☐ Law enforcement/ public safety division
- ☐ Student government
- ☐ Planning department
- ☐ Facility services/ transportation department
- ☐ Health and wellness
- ☐ City/county/regional government staff
- ☐ Faculty/researchers
- ☐ Racing team/club
- ☐ International Student Affairs, or similar group
- ☐ Office of Diversity & Inclusion, or similar group
- ☐ Other\*\*E3d1

**\*\*E3d1. If other, please describe. \***

### E4. Do you work with any of the following campus departments or groups to ensure that bicycle programming reaches all students on campus? Check all that apply. \*

Select one or more options

- ☐ International Student Affairs or similar office or student group(s)
- ☐ Office of Diversity & Inclusion, Multicultural Affairs, or similar office or student group(s)
- ☐ Other (please describe below)
- ☐ None of the above

### E4a. If yes, please describe partnership.

## Planning, Funding, and Implementation

### E5. Does your college/university have a comprehensive bicycle master plan? \*

Select one option

- ☐ Yes\*E5a-c
- ☐ Bicycle plans are included in general Campus Master Plan\*\* E5d-e
- ☐ Plan is currently under development
- ☐ No

### \*E5a. What year was the plan adopted or most recently updated? \*

### \*E5b. Please upload or provide a link to the plan.





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### \*E5c. Is there a dedicated budget for implementation of the plan? \*

Select one option

- ☐ Yes\*\*E5c1-2  
☐ No

**\*\*E5c1. What is the designated annual budget for bike plan implementation? (in US Dollars) \***

**\*\*E5c2. Please describe funding source. \***

**\*\*E5d. What year was the plan adopted or most recently updated? \***

**\*\*E5e. Please upload or provide a link to the plan.**

### E6. Is there a dedicated annual budget for the bicycle program or general bicycle expenses on campus? \*

Select one option

- ☐ Yes\*\*E6a-b  
☐ Funding is available for bicycle expenses, but there is no dedicated annual budget\*\*E6c-d  
☐ No

**\*If Yes:**

**\*E6a. What is the bicycle program's annual budget? (in US Dollars) \***

**\*E6b. What is the source of the bicycle program's annual budget? Check all that apply. \***

Select one or more options

- ☐ Automobile parking fees  
☐ Traffic enforcement/citation fees  
☐ Bike registration fees  
☐ Other bike-related service fees (e.g. summer bike storage, annual bike auctions, revenue from campus bike shop, etc.)  
☐ Student fee specifically for bicycle expenses  
☐ Other student fee (transportation, sustainability, outdoor recreation, etc.)  
☐ Deferred maintenance revenue  
☐ Revolving Loan Fund  
☐ Ongoing dedicated funding from administration  
☐ External private funding (donation or private foundation grant)  
☐ External public funding (federal, state, or local grant or matching funds)  
☐ Included in departmental budget (sustainability, campus recreation, etc.)  
☐ Other\*\*\*E6b1

**\*\*\*E6b1. If other, please describe.**

**\*\*If Funding is available for bicycle expenses, but there is no dedicated annual budget:**

**\*\*E6c. On average, how much funding is available for bicycle expenses annually? (in US Dollars) \***



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### **\*\*E6d. What is the source of this funding? Check all that apply. \***

Select one or more options

- ☐ Automobile parking fees
- ☐ Traffic enforcement/citation fees
- ☐ Bike registration fees
- ☐ Other bike-related service fees (e.g. summer bike storage, annual bike auctions, revenue from campus bike shop, etc.)
- ☐ Student fee specifically for bicycle expenses
- ☐ Other student fee (transportation, sustainability, outdoor recreation, etc.)
- ☐ Deferred maintenance revenue
- ☐ Revolving Loan Fund
- ☐ Ongoing dedicated funding from administration
- ☐ External private funding (donation or private foundation grant)
- ☐ External public funding (federal, state, or local grant or matching funds)
- ☐ Included in departmental budget (sustainability, campus recreation, etc.)
- ☐ Other\*\*\*E6d1

\*\*\*E6d1. If other, please describe.

### **E7. Please share the most recent available ridership metrics or best estimates for your campus:**

#### **E7a. How many bikes are estimated to be on your campus on an average day during the school year? \***

(If you are unable to estimate, please write "Unknown.")

#### **E7b. On average, what percent of your student population rides a bike on campus at least twice a week during optimal weather? \***

Select one option

- ☐ Unknown /unable to estimate
- ☐ <1%
- ☐ 1-4%
- ☐ 5-10%
- ☐ 11-15%
- ☐ 16-25%
- ☐ 26-40%
- ☐ 41-60%
- ☐ >60%



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### E7c. On average, what percent of your employee population (faculty and staff) rides a bike on campus at least twice a week during optimal weather? \*

Select one option

- ☐ Unknown /unable to estimate
- ☐ <1%
- ☐ 1-4%
- ☐ 5-10%
- ☐ 11-15%
- ☐ 16-25%
- ☐ 26-40%
- ☐ 41-60%
- ☐ >60%

---

### E8. How do you track bicycle usage on campus? Check all that apply. \*

Select one or more options

- ☐ Automatic counters
- ☐ Periodic manual counts
- ☐ Periodic bike rack counts
- ☐ Travel diaries
- ☐ Commuter surveys
- ☐ Bicycle registration or permit system
- ☐ Online or app-based tracking tool (e.g National Bike Challenge)
- ☐ Other\*<sup>E8a</sup>
- ☐ No formal tracking

\*E8a. If other, please describe. \*

---

### E9. Have you conducted a satisfaction survey of students and staff about bicycling at your college/university in the last 2 years? \*

Select one option

- ☐ Yes\*<sup>E9a</sup>
- ☐ No

---

\*E9a. If yes, describe the results. \*

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## Evaluating & Improving Safety Outcomes

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### E10. How many bicyclist/automobile crash fatalities have occurred in your college/university in the past five years? \*

Select one option

- ☐ 0
  - ☐ 1-5.
  - ☐ 5 or more
  - ☐ Do not know
-



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### E11. How many bicyclist/automobile crashes have occurred in your college/university in the past five years? \*

Select one option

- ☐ 0
- ☐ 1-10.
- ☐ 11 or more
- ☐ Do not know

---

### E12. How many non-automobile related bicyclist crashes (bicycle/pedestrian, bicycle/bicycle, or other) occur annually? \*

Select one option

- ☐ 0
- ☐ 1-20.
- ☐ 21 or more
- ☐ Do not know

---

### E13. Do you have a specific plan or program to reduce crashes and/or minimize conflicts between modal groups? \*

Select one option

- ☐ Yes\*E13a
- ☐ No

---

#### \*E13a. If yes, provide a link to the plan and/or describe it here. \*

---

### E14. Are there any campus, local, or statewide traffic laws, ordinances, or policies enforced on your campus, designed to improve bicyclist safety? Check all that apply. \*

Select one or more options

- ☐ Specific penalties for failing to yield to a bicyclist when turning
- ☐ It is illegal to park or drive in a bike lane (intersections excepted)
- ☐ Penalties for motor vehicle users who 'door' bicyclists
- ☐ Ban on any hand-held cell phone use while driving
- ☐ Ban on texting while driving
- ☐ Safe passing distance law
- ☐ It is illegal to harass a bicyclist
- ☐ Motor vehicles are not allowed on campus
- ☐ Motor vehicles are allowed, but students who live on-campus are not permitted to bring vehicles
- ☐ Other\*E14a
- ☐ None of the above

\*E14a. If other, please describe. \*

---



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**E15. Please describe any efforts in place to evaluate or measure how equitably and effectively these traffic laws, ordinances, or policies are currently applied on the campus.**

*(e.g. efforts to identify and eliminate racial disparities in the application or outcomes of specific laws; efforts to identify specific laws that are most/least likely to be effective in preventing bicyclist crashes, injuries, and fatalities; etc.)*

**E16. Are there any local/state laws or campus policies that place prohibitions or restrictions on bicyclists at your college/university? \***

*(e.g. mandatory helmet use, e-bike restrictions, no-riding zones, etc.)*

Select one option

- ☐ Yes\*E16a  
☐ No

**\*E16a. If yes, please describe.**

### Evaluation & Planning Bonus Points

**E17. Has your campus conducted any of the following formal assessments or studies related to bicycling in your college/university or surrounding community in the last 5 years? \***

Select one or more options

- ☐ Economic Impact Assessment\*E17a  
☐ Environmental Impact Assessment\*E17b  
☐ Health & Wellness Impact Assessment\*E17c  
☐ Bicycle Level of Service (BLOS) or Bicycle Level of Traffic Stress (BLTS) Assessment\*E17d  
☐ Bicycle Parking Study/Audit\*E17e  
☐ Commuter Satisfaction Survey/Study\*E17f  
☐ Comprehensive Mobility/Travel Behavior Survey/Study\*E17g  
☐ Transportation Equity Study/Audit\*E17h  
☐ Bicycle or Mobility Safety Study/Audit\*E17i  
☐ Bikesare Feasibility Study\*E17j  
☐ Bike Theft Study/Assessment\*E17k  
☐ Other (please describe below)\*E17l- E17li  
☐ None of the Above

**\*E17a. Provide a link or upload a PDF of your Economic Impact Assessment**

**\*E17b. Provide a link or upload a PDF of your Environmental Impact Assessment**

**\*E17c. Provide a link or upload a PDF of your Health & Wellness Impact Assessment**

**\*E17d. Provide a link or upload a PDF of your BLOS or BLTS Assessment**

**\*E17e. Provide a link or upload a PDF of your Bicycle Parking Study/Audit**



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**\*E17f. Provide a link or upload a PDF of your Commuter Satisfaction Survey/Study**

**\*E17g. Provide a link or upload a PDF of your Comprehensive Mobility/Travel Behavior Survey/Study**

**\*E17h. Provide a link or upload a PDF of your Transportation Equity Study/Audit**

**\*E17i. Provide a link or upload a PDF of your Bicycle or Mobility Safety Study/Audit**

**\*E17j. Provide a link or upload a PDF of your Bikeshare Feasibility Study**

**\*E17k. Provide a link or upload a PDF of your Bike Theft Study/Assessment**

**\*E17l. Description of other assessment(s): \***

**\*E17l1. Provide a link or upload a PDF of your other assessment.**

*If needed, you may also provide additional related attachments in the final "Supplementary Materials" section of the application.*

**E18. Describe any other programs or policies your university/college has in place that evaluate and/or plan bicycling conditions, programs, and facilities.**

**E19. How have bicycling-related evaluation and planning efforts, including public engagement and outreach, changed on your campus in response to the COVID-19 pandemic? Are these changes temporary or permanent? How has your campus addressed or incorporated equity into these changes?**

## Final Overview

**F1. What are the primary reasons your college/university has invested in bicycling? Check all that apply. \***

Select one or more options

- ☐ Improve quality of life/ health for students, faculty and staff
- ☐ Connect community and campus
- ☐ Provide affordable transportation options
- ☐ Reduce car-parking demands
- ☐ Support smart growth
- ☐ Address climate change/environmental stewardship concerns
- ☐ Decrease traffic congestion
- ☐ Attract students
- ☐ Respond to user demand
- ☐ Improve bicyclist/pedestrian safety
- ☐ Meet city, county, or state requirements
- ☐ Other<sup>\*F1a</sup>

**\*F1a. If other, please describe. \***



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**F2. What was your institution's most significant achievement(s) for bicycling in the past two years? \***

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**F3. What specific improvements does your college/university have planned for bicycling in the coming year? \***

---

---

**F4. What are the three primary reasons your college/university deserves to be designated a Bicycle Friendly University?**

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**Reason 1: \***

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**Reason 2: \***

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**Reason 3: \***

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**F5. What are the three aspects of your college/university most in need of improvement in order to accommodate bicyclists?**

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**Aspect 1: \***

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**Aspect 2: \***

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**Aspect 3: \***

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**F6. Are you planning any new projects based on your completion of the Bicycle Friendly University application? \***

Select one option

☐ Yes<sup>\*F6a</sup>

☐ No

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**\*F6a. If yes, please describe.**

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**F7. OPTIONAL: What are the biggest challenges you see to becoming more bicycle-friendly?**

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**F8. Is there anything else you would like reviewers to know about your campus that hasn't already been covered in the Bicycle Friendly University application?**

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**F9. We often get requests for model BFU applications from aspiring universities. Would you be willing to share your application? \***

Select one option

☐ Yes

☐ No

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**F10. How did you hear about the BFU program?**

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## Supplementary Materials

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## 2021 Bicycle Friendly University Application Preview

League of American Bicyclists

All applications must be submitted through the **online form** at <http://apply.bikeleague.org> by **11:59pm PT on October 1, 2021**.

For more information about the BFU program, please visit <http://bikeleague.org/university>.

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**Optional: If you would like to share any supplemental materials to support your application, please upload up to 10 files. (online application only)**

***The League wants to showcase the places, organizations, and institutions working to build a Bicycle Friendly America for everyone. By sharing photos of your bicycling programs, community involvement, or students and staff biking on campus, you'll help us highlight your college or university's commitment to making bicycling better.***

**By submitting photos here, you are granting the League of American Bicyclists the right to use your images to promote bicycling.**

*(If applicable, please include credit or copyright information for images.)*

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File 1 - Name or Description of image or file:

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File 2 - Name or Description of image or file:

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File 3 - Name or Description of image or file:

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File 4 - Name or Description of image or file:

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File 6 - Name or Description of image or file:

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File 7 - Name or Description of image or file:

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File 8 - Name or Description of image or file:

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File 9 - Name or Description of image or file:

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File 10 - Name or Description of image or file:

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**Please note this document is a preview only.**

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## What happens after I apply?

*After the BFU application deadline passes, the League will email each applicant with a survey link to distribute on their campus, so that we can also hear directly from the students, staff, and faculty about their bicycling experiences and perceptions on the applicant campus. The League will also reach out directly to local bike advocates listed on the application and in our network of member organizations for their input. Your application, and this local input, will be reviewed by a national team of experts to determine award levels and recommendations for improvement. Awards are normally announced 2-3 months after each deadline, and feedback is provided shortly following awards announcements. Campus survey input will be included in each BFU applicants' feedback materials.*



The Bicycle Friendly University program is supported by [Eco-Counter](#) and [League Members](#).

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